**APPLICATION TO PROPOSE A LOCAL GREEN SPACE DESIGNATION**

Please complete this form if you would like to put forward any sites that you would like to be considered for designation as a Local Green Space in the Cherwell Local Plan Review.

Please complete the relevant boxes below providing evidence to support your application. The Council requires evidence as to why an area is of particular significance to the local community. The Council reserves the right to request additional evidence where needed.

A separate form should be completed for each site being proposed.

An appropriately scaled OS map showing the boundaries of the site must be provided.

**Important:**

Information provided, including the names of those making submissions, may be made publically available. Submissions cannot be made anonymously. Personal information (such as addresses (other than of the suggested site), telephone number and email address) will not be published.

The information provided will be used for the purpose of preparing planning policy documents and supporting evidence. It may be provided to consultants, consultees and other Council service areas involved in the production of planning policy documents. Information may also be considered as part of the wider Oxfordshire Plan 2050.

Your details will be added to our consultation mailing list which means that you will be automatically notified of future planning policy consultations by the Council. If you wish to be removed from our mailing list, please contact us. Your information will be processed in accordance with the Council’s Privacy Notice, a copy of which is available upon request.

Submissions should be sent to:

Planning Policy, Conservation and Design Team

Cherwell District Council

Bodicote House

Bodicote, Banbury

Oxfordshire, OX15 4AA

01295 227985

[planning.policy@cherwell-dc.gov.uk](mailto:planning.policy@cherwell-dc.gov.uk)

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| **Contact Details** | |
| Name |  |
| Organisation (where relevant) |  |
| Address  Postcode |  |
| Telephone number |  |
| Email address |  |

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| **Site Details** | |
| Name and address of proposed site (please attach a site plan showing boundaries, access to the site and area that the site will serve) |  |
| Site area (ha) |  |
| Owner of the site |  |
| Is the owner aware of the proposal to designate their land? |  |
| Is the owner supportive of the proposal to designate their land? |  |
| **Site History** | |
| What is the site currently used for? |  |
| Is the proposal to designate the site as a Local Green Space supported by any of the following:   * Parish / Town Council * Local Community Groups * Community Leaders e.g. ward members, County Councillors, MPs, etc   If yes, please provide details. |  |
| **The Designation Tests** | |
| Test 1:  Does the site already have planning permission for development? If yes, please provide details. |  |
| Test 2:  Is the site allocated for development in the Local Plan or a Neighbourhood Plan? |  |
| Test 3:  Is the site reasonably close to the community it serves? |  |
| Test 4:  Can the site be shown to be demonstrably special to the local community?  The proposed designation of spaces must be based on evidence to demonstrate why the green area is demonstrably special to the local community.  To help on this assessment please complete the relevant boxes below providing evidence to support your answer. |  |
| Test 5:  Is the site an extensive tract of land? (Please provide details of the size of the site in hectares) |  |
| Test 6:  If site/space was designated can the site endure beyond the end of the plan period?  What are the owner’s long term plans for the site?  Is there a management plan in place for the site?  Who will be responsible for the on-going maintenance of the site? |  |
| **Additional Information** | |
| Please provide any other information that you consider would be helpful to the assessment. |  |
| When completed please send this form to:  Planning Policy, Conservation and Design Team  Cherwell District Council  Bodicote House  Bodicote, Banbury  Oxfordshire, OX15 4AA  01295 227985  [planning.policy@cherwell-dc.gov.uk](mailto:planning.policy@cherwell-dc.gov.uk)  Signature:  Date: | |